The Liquor Tank Ltd Risk Assessment

Location: Unit 10, High Green Court, Cannock, WS11 1GR | ***Completed on 08/06/20 by Tom Brown*** | ***Edited on 11/04/21 - Reopening***

Hazard	*Who*	*Likelihood*	*Severity*	*Overall Risk*	*Control Measure*	*Future Plan*
Overcrowding in the venue limits social distancing and encourages potential spread of COVID-19	Customers and staff.	3	D	3D	Limit the capacity to smaller than the current to make sure social distancing can be adhered to. Create a floor plan where tables are at least 1 metre apart.	Listen closely to government advice on how we can help prevent this.
The environment of the pub aids the spread of COVID-19	Customers and staff.	2	D	2D	Place hand saniter stations around the pub to encourage use. Provide protective equipment for staff - leave it as a choice.	Ensure any staff member who shows symptoms is self isolating.
Close proximity of staff during service hours could spread COVID-19	Customers and staff.	3	D	3D	Limit the members off staff on the rota to discourage people from being too close behind the bar. Make sure any staff who show symptoms are self isolating.	Get staff to complete coronavirus testing if it becomes available.
The spread of COVID-19 is enhanced by people using the same tables and menus.	Customers and staff.	1	D	1D	Make sure there is a 'turn-around' time on all tables giving them a chance to be disinfected and properly cleaned. Use disposable menus and encourage people to view the online menu.	If problem persists make people use hand sanitiser upon entry to stop the spread on the contact of menus.
Taking deliveries of supplies could risk staff to COVID-19	Staff	4	D	4D	Staff come into contact with delivery drivers who have been in contact with a lot of people, encourage all drivers to use hand sanitiser upon entry.	Ask drivers to complete a 'contactless' delivery.
Staff using certain types of transport to get to work are putting themselves at risk.	Staff	5	D	5D	Ask staff to use transport that is not high risk such as walking or cars.	No future plan at this time.
Spread of germs through cash handling.	Staff	2	D	2D	Encourage customers to use the app so they pay online or use contactless card payments at the bar.	Staff could hand sanitise after every cash sale.
Close proximity of staff and customers due to stools at bar.	Customers and staff.	3	D	3D	Provide facemasks for staff that are compulsory. Add sneeze guards to tills and screens in area where contact is less than a metre.	If problem persists move stools away from bar area.
Customers using the same toilets.	Customers and staff.	1	D	1D	Listen to government guidelines on the subject and if required have a member of staff martial the corridoor to the toilets to encourage social distancing.	Place signage in and around venue warning customers of close proximity in toilets.
People passing eachother closely at doorways.	Customers.	1	D	1D	Encourage customers to use a 'one-way' system in the pub. One entrance in, one entrance out.	Use staff to martial doors if problem becomes out of hand.
Groups of same households mixing during Tier 2 restrictions	Customers	1	B	1B	Remind customers when they make a reservation of the tier 2 rules. Ask customers upon entry who are sitting indoors if they are from the same household or support bubble.	If problem persists where it seems customers are ignoring the rules, identification can be checked to log home addresses.

	Potential Consequence				
Likelihood:	A - Neglible	B - Minor	C - Moderate	D - Major	E - Extreme
1- Almost Certain	Medium	High	High	Very High	Very High
2 - Likely	Medium	Medium	High	High	Very High
3 - Possible	Low	Medium	Medium	High	High
4- Unlikely	Low	Medium	Medium	Medium	High
5- Rare	Low	Low	Low	Medium	Medium